



# Vacancy Announcement



## Exciting Career Opportunity

Foreign Trade Bank of Cambodia (FTB) is the first commercial bank in Cambodia, a truly local bank trusted since 1979. FTB has been providing customers with safe and reliable banking services. With the vision to be the preferred commercial bank in Cambodia, we continue supporting customer to grow and prosper while offering stable and long term career opportunities for all staff. As we are expanding the operation and building a high performing team to support our long-term sustainable growth, we are looking for highly motivated and qualified candidates to join with our “Employer of Choice Bank”

### Supervisor, Parking Cashier (1 Position based in FTB Tower)

Responsible for managing vehicle access points, ensuring accurate payment transactions, and providing high-quality professional service to tenants and visitors of the Grade A facility.

#### Main Duties

- Manage the operation the automated parking management system to record entries/exits and issue tickets.
- Manage the collection parking fees accurately via cash, credit cards, or digital payments (KHQR).
- Monitor on welcoming and providing clear directions or information to visitors regarding parking zones and building facilities.
- Monitor security and traffic flow at the booth area and entry/exit points.
- Prepare daily financial reports and ensure a precise cash handover for each shift.
- Maintain a clean, organized, and professional environment inside the parking booth.

#### Skills/ Experiences

- Education: Bachelor Degree in Business Administration or other related fields.
- Language: English communication skills (essential for Grade A building standards).
- Technical Skills: Proven Computer literacy and experience with POS or parking software.
- Personal Attributes: Professional appearance, polite attitude, honesty, and attention to detail.
- Flexibility: Ability to work in rotating shifts and maintain focus during peak hours.

#### How to Apply:

Interested applicants, please send by email attached with a cover letter and your most updated CV (**with current photo**) to: [hr@ftb.com.kh](mailto:hr@ftb.com.kh) or submit the hard copy at Our Head Office, Building No. 33 C-D, Tcheoslovaquie Blvd(169), Sangkat Veal Vong, Khan 7Makara Phnom Penh. Only short-listed candidates will be contacted for interview.

More information, please kindly contact phone number: 081 666 597/081 444 179.



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[www.ftb.com.kh](http://www.ftb.com.kh)

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