



# Vacancy Announcement



## Exciting Career Opportunity

Foreign Trade Bank of Cambodia (FTB) is the first commercial bank in Cambodia, a truly local bank trusted since 1979. FTB has been providing customers with safe and reliable banking services. With the vision to be the preferred commercial bank in Cambodia, we continue supporting customer to grow and prosper while offering stable and long term career opportunities for all staff. As we are expanding the operation and building a high performing team to support our long-term sustainable growth, we are looking for highly motivated and qualified candidates to join with our "Employer of Choice Bank"

### Relationship Executive, FI & Inter Bank (01 Positions based in Head Office)

Relationship Executive, FI & Multinational Business works to establish and sustain meaningful ties with clients in financial and business services.

#### **Main Duties**

- Collaborate networking and find new clients by providing banking service and products information
- to high-ranking individuals, FI & Corporate clients, and Multinational Business;
- Ensure regular contact with existing clients to maintain our bank's presence;
- Work on loan summary and assessment of FI & Corporate clients to process loan requests and other financial services;
- Support manager and team to identify and reconnect with existing customers, especially find new;
- target customers;
- Facilitate the team in delivering work in a timely and accurate manner;
- Ensure adherence to policies and procedures of FTB within the teamwork;
- Follow the strategic priorities and objectives of FI & Multinational function;
- Willing to Learn from manager and team to strengthen technical skill and communicate with clients;
- Support manager and team to review the quality of potential and existing loan and deposit customers to maximize wallet share;
- Perform other tasks as assigned by line manager.

#### **Skills/ Experiences**

- Bachelor Degree in Accounting and Finance, business administration, economics or a related field.
- Fresh Graduate or 1 year experience in in banking industry, financial service or related fields is a plus.
- Comprehension in financial analytical, and attention to details;
- Writing Skill;
- Good communication and problem-solving skills;
- Outstanding verbal and written communication;
- Strong leadership skill, and ability to work in team flexibly;
- Good negotiation and internal & external relationship building skills;
- Ability to adapt with changes.
- English and Computer Skills (Word, Excel, and Power Point).

#### **How to Apply:**

Interested applicants, please send by email attached with a cover letter and your most updated CV (**with current photo**) to: [hr@ftb.com.kh](mailto:hr@ftb.com.kh) or submit the hard copy at Our Head Office, Building No. 33 C-D, Tchecoslovaquie Blvd(169), Sangkat Veal Vong, Khan 7Makara Phnom Penh. Only short-listed candidates will be contacted for interview.

More information, please kindly contact phone number: 081 666 597/081 444 179



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[www.ftb.com.kh](http://www.ftb.com.kh)

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