



# Vacancy Announcement



## Exciting Career Opportunity

Foreign Trade Bank of Cambodia (FTB) is the first commercial bank in Cambodia, a truly local bank trusted since 1979. FTB has been providing customers with safe and reliable banking services. With the vision to be the preferred commercial bank in Cambodia, we continue supporting customer to grow and prosper while offering stable and long term career opportunities for all staff. As we are expanding the operation and building a high performing team to support our long-term sustainable growth, we are looking for highly motivated and qualified candidates to join with our "Employer of Choice Bank"

### **Staff, Assets and Liabilities Management** (01 Positions based in Phnom Penh)

This Role is Assisting Manager of Assets & Liabilities Management Unit in Treasury Department in managing Bank's liquidity, ensures efficient use of liquidity to reduce costs, analyzes forecasts, manages cash flows, seeks sources of capital, ensures sufficient short-term and long-term liquidity for FTB operations and complies with as determined by the regulator and the set principles. Assisting Unit Manager in maintaining relationship with partner FIs and customers.

#### **Main Duties**

- Assist manager to ensure that Unit's business plan and target are achieved.
- Manage bank's liquidity, ensure the efficient use of liquidity to reduce costs
- Work closely and maintain relationship with FI partners for inter-bank businesses.
- Manage inter-bank placement and borrowing as a source of capital and profit for the bank.
- Monitor and ensure timely payment of principal and interest on borrowing to lenders/partners.
- Work closely with International department for buy/sell oversea fund to ensure the enough nostro balance to support operation needs.
- Regularly monitor the bank's cash flow and balance daily/weekly as required by management.
- Assist Manager in monitoring and ensuring the compliancy with regulatory.
- Prepare daily and monthly reports for relevant internal and external needs clearly
- Prepare reports and transfer fund of General tax, Customs & Excise tax and other businesspartners daily to the National Treasury accurately and timely.
- Perform local nostro reconciliation.
- Monitor and ensure compliance with limits, policies, procedures, and regulations
- Perform other related duties as assigned

#### **Skills/ Experiences**

- Bachelor degree in financial discipline or other related fields.
- Minimum of two-year experience in treasury or finance related field.
- Sales skills and understanding of treasury function in the financial sector
- Practical knowledge of operating risk and compliance policies and procedures
- Ability to work effectively in a team environment with attention to detail and accuracy
- Good organizational, time management, and strong communication skills (written and verbal)
- Integrity and approachability and working under pressure
- Computer literacy; in particular, Microsoft Word, Excel and Power Point
- English language proficiency is a plus

#### **How to Apply:**

Interested applicants, please send by email attached with a cover letter and your most updated CV (**with current photo**) to: [hr@ftb.com.kh](mailto:hr@ftb.com.kh) or submit the hard copy at Our Head Office, Building No. 33 C-D, Tcheoslovaquie Blvd(169), Sangkat Veal Vong, Khan 7Makara Phnom Penh. Only short-listed candidates will be contacted for interview.

More information, please kindly contact phone number: 081 666 597/081 444 179



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