



# Vacancy Announcement

## Exciting Career Opportunity



Foreign Trade Bank of Cambodia (FTB) is the first commercial bank in Cambodia, a truly local bank trusted since 1979. FTB has been providing customers with safe and reliable banking services. With the vision to be the preferred commercial bank in Cambodia, we continue supporting customer to grow and prosper while offering stable and long term career opportunities for all staff. As we are expanding the operation and building a high performing team to support our long-term sustainable growth, we are looking for highly motivated and qualified candidates to join with our “Employer of Choice Bank”

### Senior officer, IT Project Management (01 position based in Head Office, Phnom Penh)

The project management will also prepare and present updates regularly to relevant management channels, ensuring that our goal of innovation is being achieved. This role requires production experience and strong skills in developing and overseeing work plans.

#### Main Duties

- Build and develop the project team to ensure maximum performance, by providing purpose, direction, and motivation
- Lead projects from requirements definition through deployment, identifying schedules, scopes, charter, budget estimations, and implementation plans, including risk mitigation
- Coordinate internal and external resources to ensure that projects adhere to scope, schedule, and budget
- Analyze project status and, when necessary, revise the scope, schedule, or budget to ensure that project requirements can be met
- Establish and maintain relationships with relevant client stakeholders, providing day-to-day contact on project status and changes
- Establish and maintain processes for managing scope during the project lifecycle, setting quality and performance standards and assessing risks
- Structure and manage integrated, multitrack performance databases for digital, print, social, broadcast, and experiential projects
- Develop and maintain partnerships with third-party resources, including vendors and researchers
- Assign and monitor resources to ensure project efficiency and maximize deliverables
- Report project outcomes and/or risks to the appropriate management channels and escalate issues, as necessary, according to project work plan

#### Skills/ Experiences

- 2 or more years of project management experience
- Experience in developing web technologies, developing platforms for internal processes, APIs and software platforms for maximum usability, coaching project team members to strengthen their abilities and skill sets
- Working knowledge agile methodology, techniques, frameworks, such Scrum/Kanban deliver solutions.
- Leadership management experience
- Strong attention to deadlines and budgetary guidelines
- Proven success working with all levels of management
- Strong written and verbal communication skills
- Good facilitation a cross stakeholder team
- Good time management and ability multitask
- Excellent presentation skills
- Strong processing flow and analyst

#### How to Apply:

Interested applicants, please send by email attached with a cover letter and your most updated CV (with current photo) to: [HR@ftb.com.kh](mailto:HR@ftb.com.kh) or submit the hard copy at Our Head Office, Building No. 33 C-D, Tchecoslovaquie Blvd (169), Sangkat Veal Vong, Khan 7 Makara, Phnom Penh. Only short-listed candidates will be contacted for interview. More information, please kindly contact phone number: 081 666 597 /081 444 197



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[www.ftb.com.kh](http://www.ftb.com.kh)

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