



# Vacancy Announcement

## Exciting Career Opportunity



Foreign Trade Bank of Cambodia (FTB) is the first commercial bank in Cambodia, a truly local bank trusted since 1979. FTB has been providing customers with safe and reliable banking services. With the vision to be the preferred commercial bank in Cambodia, we continue supporting customer to grow and prosper while offering stable and long term career opportunities for all staff. As we are expanding the operation and building a high performing team to support our long-term sustainable growth, we are looking for highly motivated and qualified candidates to join with our “Employer of Choice Bank”

### Manager, Event & CSR Unite (01 position based in Head Office, Phnom Penh)

#### Main Duties

- Organize FTB’s events and CSR activities.
- Identifying targeted community or group and social needs.
- Creating partnerships with clients, employees, suppliers, charities, and other groups.
- Lead the team to Raise public awareness of a bank’s corporate social responsibility
- Commitments through the bank vision and mission.
- Ensuring the bank has a positive impact on local communities and the environment.
- Manage, supervise team on Tracking and consistently assess the social need and propose action.
- Verify all marketing collaterals effectively and submit monthly report head of department.
- Lead the team and Conducting research into best practice.
- Preparing schedules work plan and targets.
- Lead and motivate team to Spreading the word in schools and local communities about the bank and construction in general. Perform other duties as assigned head of department.

#### Skills/ Experiences

- Bachelor’s Degree or MBA in Management or related field.
- At least 3-5 years experience in related areas.
- A strong desire to work in a team and deal with challenge.
- Excellent negotiation and internal & external relationship building skills.
- Good organizational skill, time management, and team building.
- High initiative, commitment, good communication and problem solving skills.
- Computer literacy and English language proficiency.

#### How to Apply:

Interested applicants, please send by email attached with a cover letter and your most updated CV (with current photo) to: [HR@ftb.com.kh](mailto:HR@ftb.com.kh) or submit the hard copy at Our Head Office, Building No. 33 C-D, Tcheoslovaquie Blvd (169), Sangkat Veal Vong, Khan 7 Makara, Phnom Penh. Only short-listed candidates will be contacted for interview.

More information, please kindly contact phone number: 081 666 597 /081 444 197



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[www.ftb.com.kh](http://www.ftb.com.kh)

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